



# Creek Indian Enterprises Development Authority

## Regular Full-time Positions      Open Until Filled

### **WELDER II OF MUSKOGEE TECHNOLOGY**

The Welder is responsible for setting up and operating welding equipment/jigs/tools to join metal components and/or fill holes, indentations, or seams of fabricated metal products.

### **REPORTING RELATIONSHIP**

The Welder shall report directly to the Manufacturing Manager.

### **DUTIES AND RESPONSIBILITIES**

- Analyze drawings, specifications, or work orders to plan layout, assembly, and welding operations.
- Cut, contour, and bevel metal plates and structural shapes to dimensions as specified by blueprints.
- Determine required equipment and welding methods, applying knowledge of metallurgy, geometry, and welding techniques.
- Estimate materials needed for production and manufacturing and maintain required stocks of materials.
- Adjust electric current and timing cycles of resistance welding machines to heat metals to bonding temperature.
- Align and clamp work pieces together, using rules, squares, or hand tools, or position items in fixtures, jigs or vises.
- Clean equipment parts, joints, and work pieces using chemical solutions or cleaning compounds.
- Connect hoses from torches to regulator valves and cylinders of oxygen and specified gas fuels.
- Cut carbon electrodes to specified sizes and shapes, using cutoff saws.
- Examine seams for defects and rework defective joints or broken parts.
- Grind, cut, buff, or bend edges of work pieces to be joined to ensure snug fit, using power grinders and hand tools.
- Guide torches and rods along joints of work pieces to heat them to brazing temperature, melt braze alloys, and bond work pieces together.
- Inspect equipment, structures, or materials to identify the cause of errors or other problems or defects.
- Within the scope of the job requirements, will be required to adhere and comply with state law, the Company ISO Quality Program and procedures, Company policies and Safety and Environmental Regulations.
- Performs other duties as assigned by Management.

### **QUALIFICATIONS**

- High School Diploma or GED required or currently enrolled and successfully complete an accredited GED program within 6 months from start date as a condition of continued employment.
- Welding Certification from a specialized training or technical school preferred.
- Strong background in fabrication, with welding in a job shop environment required.
- Minimum of three (3) years welding experience required.
- Experience working with mechanical blueprints, technical manuals and other printed data required.
- Working knowledge of various machines and tools, including their designs, uses, repair and maintenance.
- Must be adaptable to a changing work environment, competing demands and be able to deal with frequent changes, delays or unexpected events.
- Must possess ability to understand and carry out oral and written instructions.
- Must be able to lift and manipulate objects up to 50 pounds.
- Must possess the ability to quickly adjust controls, see details at close range, respond quickly to signals, and quickly move hands with arms to grasp, manipulate, or assemble objects.
- Must possess a valid state driver's license.
- Ability to comply with all other requirements as specified within the CIEDA Personnel Policies and Procedures.

**C.I.E.D.A. HR Department 100 Brookwood Road, Atmore, AL 36502**  
**Phone: (251) 368-0819 Fax: (251) 446-7018 Office Hrs. 7:30 am – 4:00 pm**  
Apply online [www.CIEJobs.com](http://www.CIEJobs.com) Email: [HR@pcicie.com](mailto:HR@pcicie.com)

**PREFERENCE SHALL BE GIVEN IN ACCORDANCE WITH THE TRIBAL EMPLOYMENT RIGHTS ORDINANCE / CIEDA is a DFWP.**

*Complaints about the recruitment or selection process for employment should be directed in writing to the office of the President/CEO of CIEDA.*