



Creek Indian Enterprises Development Authority

Muskogee Technology Opens: 6-15-17 Closes: 6-29-17/4:00 pm

2nd SHIFT HEAVY FABRICATION SUPERVISOR OF MUSKOGEE TECHNOLOGY

The 2nd Shift Heavy Fabrication Supervisor is responsible for supervising and coordinating all shift operations, including but not limited to advanced set-ups and welds to ensure customer jobs are completed in a timely manner in accordance with cost, quality and quantity specifications.

REPORTING RELATIONSHIP

The 2nd Shift Heavy Fabrication Supervisor shall report directly to the Production Heavy Fabrication Supervisor.

DUTIES AND RESPONSIBILITIES

- Analyze drawings, specifications, or work orders to plan layout, assembly, and welding operations.
- Supervises the activities of employees engaged in the production or processing of goods for 2nd Shift operations.
- Responsible for the facilitation of work schedules, assignments, and production sequences to meet production goals in accordance with the Production Heavy Fabrication Supervisor.
- Inspects materials, products, or equipment to detect defects or malfunctions.
- Facilitate the set-up of weld machines to run any process to Welding Procedure Specification (WPS) requirements.
- Responsible for ensuring that operations perform work tasks as per WPS's, customer prints and weld symbols to meet job requirements.
- Determine required equipment and welding methods, applying knowledge of metallurgy, geometry, and welding techniques.
- Align and clamp work pieces together, using rules, squares, or hand tools, or position items in fixtures, jigs or vises.
- Completes jobs in timely manner according to shop quoted rates.
- Completes inspection reports, tags and papers.
- Works to evaluate and develop improved techniques for the control of quality, reliability and safety of 2nd Shift operations.
- Provides reports as needed on the performance of the quality system for review as a basis for improvement of the equality system.
- Follows established Quality Policies and Procedures to ensure Muskogee Technologies meets contract quality requirements.
- Examine seams for defects and rework defective joints or broken parts.
- Inspect equipment, structures, or materials to identify the cause of errors or other problems or defects.
- Within the scope of the job requirements, will be required to adhere and comply with state law, the Company ISO Quality Program and procedures, Company policies and Safety and Environmental Regulations.
- Enforces safety regulations to ensure that a safe and neat work environment is maintained for 2nd Shift operations.

QUALIFICATIONS

- High School Diploma or GED required.
- Welding Certification from a specialized training or technical school preferred.
- Strong background in fabrication, with welding in a job shop or industrial related field environment required.
- Minimum of five (5) years' experience welding different types of metals including aluminum, steel, stainless steel and titanium, using different welding techniques such as mig, tig, etc. required.
- Must pass all pre-employment written and practical tests for American Welding Society (AWS) welder certifications.
- A minimum of one (1) year experience with administering payroll or timekeeping via electronic record systems for subordinate staff required.
- A minimum of one (1) year experience with inventory control practices, and/or an electronic controlled maintenance management software system required.
- A minimum of two (2) year experience inspecting in a welding environment or industrial related field, and/or weld process mapping, and/or weld documentation.
- CWI (Certified Welding Inspector) certification required, or must be obtained within (180) days from date of hire as a condition of employment.
- Vast knowledge in all weld processes.
- Experience in using WPS's to ensure quality production welds per code requirements.
- Experience working with mechanical blueprints, technical manuals and other printed data required.
- Working knowledge of various machines and tools, including their designs, uses, repair and maintenance.
- Must be adaptable to a changing work environment, competing demands and be able to deal with frequent changes, delays or unexpected events.
- Must be able to lift and manipulate objects up to 75 pounds.
- Must possess the ability to quickly adjust controls, see details at close range, respond quickly to signals, and quickly move hands with arms to grasp, manipulate, or assemble objects.
- Must possess a valid state driver's license.

C.I.E.D.A. HR Department 100 Brookwood Road, Atmore, AL 36502

Phone: (251) 368-0819 Fax: (251) 446-7018 Office Hrs. 7:30 am – 4:00 pm

Apply online www.CIEJobs.com Email: HR@pcicie.com

PREFERENCE SHALL BE GIVEN IN ACCORDANCE WITH THE TRIBAL EMPLOYMENT RIGHTS ORDINANCE / CIEDA is a DFWP.

Complaints about the recruitment or selection process for employment should be directed in writing to the office of the President/CEO of CIEDA