



Creek Indian Enterprises Development Authority, Muskogee Technology
Regular Full-time Position Until Filled

PRESS BRAKE OPERATOR OF MUSKOGEE TECHNOLOGY

The Press Brake Operator is responsible for performing various tasks in producing parts and tools from metal and other materials using a press brake.

REPORTING RELATIONSHIP

The Press Brake Operator shall report directly to the Department/Shift Supervisor of Muskogee Technology.

DUTIES AND RESPONSIBILITIES

- Responsible for the operation of press brake using standard and custom punches.
- Look at plans for finished product, monitor controls and make adjustments to the machine to control speed, material feed and path of the cut, ensuring proper set up of machine to produce quality product.
- Perform machine maintenance to ensure efficient machine operations.
- Check height, depth and thickness using micrometers, dial indicator, calipers, gauges and other precision-measuring instruments.
- Produce parts for assembly operations.
- Responsible for initial self quality control inspections of parts produced.
- Perform all required routing and minor maintenance activities according to procedures.
- Perform detailed recordkeeping as required.
- Stage raw materials to meet production requirements.
- Support MT's vision and mission, including the strategies and processes to meet and exceed the expectations of both customers and management.
- Support MT's commitment to maintain a safe workplace and to protect the environment by adhering to company policy and government regulations.
- Performs other duties as assigned by management of Muskogee Technology.

QUALIFICATIONS

- High School Diploma or GED required
- Minimum of four (4) years' experience operating press brake required.
- Basic computer literacy skills and familiarity with shop math calculations required.
- Must pass all pre-employment Press Brake Operator workmanship tests.
- Demonstrated ability to follow detailed or complex written and/or verbal work instructions required.
- Ability to work as a team player is required.
- Must be flexible and willing to work various shifts within the workweek.
- Keen attention to detail is required. Must possess organizational and time management skills.
- Must be able to routinely perform physical labor such as standing, bending and carrying items weighing up to 75 pounds.
- Demonstrated ability to operate machines or devices; operate and use other types of inspection equipment and tools.
- Must possess a valid state driver's license.
- Ability to comply with all other requirements as specified within the CIEDA Personnel Policies and Procedures.

C.I.E.D.A. HR Department 100 Brookwood Road, Atmore, AL 36502

Phone: (251) 368-0819 Fax: (251) 446-7018 Office Hrs. 7:30 am – 4:00 pm

Apply online www.CIEJobs.com Email: HR@pcicie.com

PREFERENCE SHALL BE GIVEN IN ACCORDANCE WITH THE TRIBAL EMPLOYMENT RIGHTS ORDINANCE / CIEDA is a DFWP.

Complaints about the recruitment or selection process for employment should be directed in writing to the office of the President/CEO of CIEDA.