

# Open: Until Filled

**TITLE: PROGRAM MANAGER L-2**

**JOB CLASS/CODE:** 02/11-9199

*(Managers, All Other)*

**FULL TIME/PART-TIME:** Full Time

**PERMANENT/TEMP:** Permanent

**CITY:** Atmore

**STATE:** AL

**COUNTY:** Escambia

**COUNTRY:** US

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## KEY EMPLOYEE STATUS

The Program Manager II plans, organizes, monitors, and oversees programs utilizing cross functional teams to deliver defined requirements and meet business needs and strategic objectives.

## REPORTING RELATIONSHIP

The Program Manager L-2 reports to the Sr. Program Manager.

## CLASSIFICATION/SALARY RANGE

This is an Exempt position.

## DUTIES AND RESPONSIBILITIES

- Directs and provides leadership to contractor and sub-contractor teams working with local, State, or Federal government programs in accordance with existing procedures, applicable laws, and contractual requirements.
- Ensures programs are completed on time and within budget.
- Oversees desk teams, field subject matter experts, specialists, and engineers in the execution of duties that may include, but are not limited to: preparing proposals; developing and maintaining program schedules; reviewing contract work statements as well as terms and conditions.
- Managing engineering services including site surveys, installation drawings, ordering and delivery of products, configuration of data management, training, and logistics support.
- Preparing and disseminating information regarding contract status; preparation and review of financial reports; and ensuring all deliveries meet contractual obligations.
- Implements government programs and oversees all phases of program activities; identifies problems, proposes solutions, and ensures problems are resolved using risk management and mitigation.
- Provides timely and accurate contract deliverables. Develops and interprets

## QUALIFICATIONS

- BS and/or MS (BS/MS) in Engineering, Computer Science, Systems, Business, Logistics or related scientific/technical discipline is highly desired. Candidates with greater than 10 years' experience managing progressively complex programs may substitute experience for education requirement.
- Must have eight (8) years of progressive experience in acquisition and sustainment of military systems.
- Must have experience and skills necessary to perform the following tasks:
  1. manage substantial design, development, integration test and documentation operations for military systems/subsystems;
  2. organize, direct, and coordinate planning and implementation of all contract support activities;
  3. interface with government and contractor personnel;
  4. formulate and review project feasibility studies, determine costs, ensure conformance to work standards;
  5. interpret organizational policies, purposes, and goals for subordinates;
  6. manage logistics support for complex military systems;
  7. manage systems safety studies.

- Excellent verbal and written communication skills.
- Able to multi-task, prioritize, and manage time effectively.
- Current valid driver's license.

**TRAVEL:** As required.

**SECURITY REQUIREMENTS:**

Must be able to obtain and maintain a security clearance at the contract required level. US Citizenship is a requirement for security clearance.

**OTHER INFO:**

- ECKE and its Associated Companies is an equal opportunity employer. We evaluate qualified applicants without regard to race, age, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran status, and other protected characteristics EOE/AA/M/F/D/V.
- Equal Opportunity Employer/Protected Veterans/Individuals with Disabilities.
- Please view Equal Employment Opportunity Posters provided by OFCCP [here](#).
- The contractor will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the contractor's legal duty to furnish information. 41 CFR 60-1.35(c)
- ECKE is an equal opportunity employer. We evaluate qualified applicants without regard to race, age, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran status, and other protected characteristics EOE/AA/M/F/D/V. In furtherance, pursuant of our Tribal Employment Rights Office and federal contractual requirements, ECKE and its subsidiaries may legally grant certain preference in employment opportunities to the Poarch Band of Creek Indians tribal members and their Descendants, based on the provisions contained within our Tribal law.

Apply online

[www.CIEjobs.com](http://www.CIEjobs.com) (*Ecke* application)

Resumes to: [HR@pcicie.com](mailto:HR@pcicie.com)

**ECKE HR Department 100 Brookwood Road, Atmore, AL 36502**

**Phone: (251) 368-0819 Fax: (251) 446-7018 Office Hrs. 7:30 am – 4:00 pm**