



*San Antonio, TX Office    Open: Until Filled*

### **SENIOR PROGRAM MANAGER**

The Senior Program Manager is a top manager who will contribute as both a team leader and a member of a program team and will also act as an advisor to the program team regarding projects, tasks, and operations.

### **REPORTING RELATIONSHIP**

The Senior Program Manager shall report directly to the Director of Operations at PCI Aviation, San Antonio office.

### **CLASSIFICATION/SALARY RANGE**

This Full Time position is classified as exempt with a salary range commensurate with experience and educational background.

### **DUTIES AND RESPONSIBILITIES**

- Coordinates and monitors the scheduling, pricing, and technical performance of company programs
- Ensures adherence to master plans and schedules, develops solutions to program problems, and directs work of incumbents assigned to program from various departments
- Manages program/project staff in the day-to-day performance of their tasking
- Ensures that project/department milestones/goals are met and adheres to approved budgets
- Ensures projects are completed on time and within budget
- Develops new business and expands product line
- Prepares proposals to win new programs

### **QUALIFICATIONS**

- Bachelor's degree (may be waived if OJT of 10 or more years can demonstrate proficiency)
- 6-8 years' experience required
- PMP Certified preferred
- Demonstrated competence in program/project management
- Knowledge of the FAR, DoD regulations, requirements, policies and procedures
- Knowledge of cost and schedule estimating, systems disciplines, engineering specifications, and commercial practices relating to weapon systems procurement and production
- Knowledgeable of overall organization, direction, and requirements of the contract efforts
- Ability to comply with all other requirements as specified within the PCIA Personnel Policies and Procedures.
- State drivers license required

**C.I.E.D.A. HR Department 100 Brookwood Road, Atmore, AL 36502**  
**Phone: (251) 368-0819 Fax: (251) 446-7018 Office Hrs. 7:30 am – 4:00 pm**  
Apply online [www.CIEJobs.com](http://www.CIEJobs.com) Email: [HR@pcicie.com](mailto:HR@pcicie.com)

***Complaints about the recruitment or selection process for employment should be directed in writing to the office of the President/CEO of PCI Aviation.***