

<b>TITLE:</b>	ILS Provisioning Specialist	<b>JOB CODE:</b>	
<b>FULL PART-TIME:</b>	Full Time	<b>CLASS:</b>	
<b>PERMANENT/TEMP:</b>	Permanent	<b>CITY:</b>	Atmore
<b>COUNTY:</b>	Escambia	<b>STATE:</b>	AL
<b>COUNTRY:</b>	US	<b>EXEMPT:</b>	No

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### KEY EMPLOYEE STATUS

This is an exempt position.

### REPORTING RELATIONSHIP

This position reports to the Sr. Program Manager.

### DUTIES AND RESPONSIBILITIES

- Collect, research, and analyze source data and validation of source data based on predefined and developed contract objectives, as well as defined standards.
- Read and interpret engineering source data, drawings, schematics, and technical information for development of top-down breakdown lists of aircraft subsystems and preparation of provisioning technical documentation spares requirements.
- Develops, collects and stores provisioning data elements.
- Prepares Supplemental Data for Provisioning, and other related provisioning documentation to support USAF and other DoD acquisition and sustainment programs.
- Verifies recommended spares can be stocked and stored at intended use facility to include packaging, handling, storage and transportation requirements.
- Reviews equipment usage data to identify failure or consumption trends.
- Assists in establishing stocking requirements and identifying recommended procurement levels and alternate/substitute sources.

### QUALIFICATIONS

- Bachelor's degree (business or logistics preferred) is preferred. Candidates with greater than 8 years' experience and demonstrated proficiency may trade experience for education requirement, if they demonstrate a high level of experience and proficiency.
- Five (5) years of experience in the area of ILS administration, including supply, purchasing, provisioning, design, modification, reliability, validation and maintainability analysis of military systems/equipment is required.
- Knowledge of provisioning data software and properly formatting provisioning data
- MS Office proficiency is required
- Effective written communication skills

**REMOTE:** This position is located at the PCI Aviation Corporate Office and is not a remote or work-from-home position; however, travel may be required.

**SECURITY REQUIREMENTS:**

If required, must be able to obtain and maintain a security clearance at the contract required level. US Citizenship is required for clearance.

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**Equal Opportunity Notices**

- PCIA is an Equal Opportunity/Affirmative Action Employer. Except as allowed by law, PCIA evaluates qualified applicants without regard to race, age, color, religion, sex, pregnancy, sexual orientation, gender identity, national origin, physical or mental disability, genetic factors, veteran status, and other protected characteristics EOE/AA/M/F/D/V.
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**Phone: (251) 368-0819 Fax: (251) 446-7018 Office Hrs. 7:30 am – 4:00 pm**